## **SCE Access Instructions**

Please follow these instructions to obtain access to the SWFTS Collaboration Environment (SCE).

## Prerequisite

Applicants are required to have **one** of the following:

- a) Lockheed Martin ID (Employee Active Directory ID or Contractor NEAT account)
- b) DoD Common Access Card (CAC)
- c) DoD-trusted <u>External Certification Authority</u> (ECA) certificate on a hardware device (USB or smart card) the ECA certificate must be Medium Hardware Assurance per the U.S.
  DoD External Certification Authority X.509 Certificate Policy Version 4.1

## Instructions

For applicants with prerequisite a), please skip to Step 3 below.

Step	Description	Prerequisite Applicability
1	Register for a Lockheed Martin AccessLM account	b, c
2	Upon notification that AccessLM account is approved, complete your account setup (change password, register certificate, etc.) per email instructions	b, c
3	Complete the SCE Access Request Form	a, b, c
4	Upon notification that SCE access is granted, proceed to the <a href="SWFTS Collaboration Environment">SWFTS Collaboration Environment</a>	a, b, c

Need Help?

Contact the <u>SCE Help Desk</u> for questions or issues

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