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| DELIVERABLE QUALITY PLAN  This document is intended to provide a standard template to meet QM003-A (AQAP 2105) & QM003-B (ISO 10005) Quality Plan requirements. Suppliers *may* use their own format. Text in blue indicates what information *should* be replaced with that text. When complete, this document *should* be saved in Word .doc or .docx format and submitted for approval. Any questions should be directed to a LMUK Supplier Quality Engineer. | | | |
| Supplier name:  *Supplier Name* | Supplier line of business / scope:  Manufacturing, special processes, design, service or product? | | Revision  01 |
| Supplier’s contacts & address  *Address & contact detail* | | Supplier Code  *Code* | |
| Contract / Order No  *Contract ref* | |
| Suppliers quality management system certification  *Detail quality management system certification (ISO9001 / AS9100) include expiry date, scope and certification body* | | | |

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| 1. **Introduction**   This deliverable quality plan (DQP) describes the organisation and quality management system to be applied to a work stream for the applicable contract/s between *‘Supplier Name’* and Lockheed Martin Ampthill UK Ltd in line with the requirements stated by QM003.  Where documented processes, procedures or plans meet those requirements, only reference to them will be made in this document. Details have only been added for contract specific arrangements or where no reference can be made. |
| 1. **Scope**   This Deliverable Quality Plan is applicable to:  *Add a description of the type of product, service, work stream and applicable supplier site(s) covered* |
| 1. **Referenced Documents**   The Deliverable Quality Plan shall list other relevant and contract related documents.  Note : References to other documents in the guidance notes of this template are:  QM003, ISO9001, AS9100, AS9102, AQAP 2105 |
| 1. **Acronyms, Abbreviations and Definitions**   *The Deliverable Quality Plan shall state any acronyms, abbreviations and definitions used.* |
| 1. **Organisation & Responsibilities**   *The Deliverable Quality Plan shall include a contract/work stream specific description/chart of the organisational structure and identify those responsible for ensuring that the required activities are carried out. The responsibilities and authorities of responsible personnel related to quality, including the management representative, shall also be documented, demonstrating their independence & the interfaces between these two organisations.* |
| 1. **Resource management**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that defines the process for identifying and controlling the resources, infrastructure & work environment needed for the successful execution of the contract/s.* |
| 1. **Processes (General Requirements)**   *State the* ***documented procedure*** *that defines the following:*  *How processes are identified along with their application, sequence & interaction?*  *How are they are validated & approved?*  *How is process effectiveness ensured, with adequate support resources & monitoring of implementation.*  *How are outsourced products, processes & activities, controlled, validated & approved?*  *How are processes monitored, measured & continuously improved?*  *Additionally:*  *Identify any new processes that will be introduced for the work stream.* |
| 1. **Control of documents**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes the Control of Documents & how documents such as the quality manual, specifications, standards and procedures are maintained and controlled i.e. A document status list showing current revision status. Include how up-to-date ISO9001/AS9100 certification is to be controlled and supplied to LMUK* |
| 1. **Control of records**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes the Control of Records and also identify the records that are to be are to be retained and the retention period.*  *The customer may view any contract-related records at any reasonable time. All contract-specific computer files shall be backed up at defined period.* |
| 1. **Planning of product realisation**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that has describes how the planning activity will be carried out.* |
| 1. **Customer-related processes & communication**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *for or describe the activities associated with the process of determination and reviewing requirements related to the product.*  *The arrangements for customer communication shall be described.* |
| 1. **Design and development**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *for or describe the activities associated with the process of design and development.* |
| 1. **Purchasing (including control of sub-suppliers)**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes how the purchasing process will be carried out. How the supplier ensures that purchased products conforms to the specified requirements and how sub-suppliers are evaluated and selected. Specific risks related with sub-suppliers or their products shall be listed and addressed.* |
| 1. **Production and service provisioning**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes how the production and service provisioning is carried out under controlled conditions.’*    *The high level activities & interrelationship of the various processes & organisations shall be added as process maps, flow charts or value stream maps (as necessary) to ensure general understanding & convey that the production and service provision is understood & being executed under controlled conditions.* |
| 1. **Control of monitoring and measuring equipment**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes how monitoring and measuring devices are controlled in order to provide evidence of product conformity to contract requirements. The Deliverable Quality Plan shall describe the processes used to ensure that measurement and calibration systems meet the requirements.* |
| 1. **Configuration Management**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes the specific activities for configuration management and/or give reference to the applicable, Configuration Management Plan.* |
| 1. **Identification, Serialisation and Traceability**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes how raw material / product will be identified throughout production activities. Must include provision for serialisation iaw contract requirements* |
| 1. **Reliability & Maintainability**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes the activities to ensure Reliability & Maintainability.*  *Note: Only applicable to ‘design & make’ or design contracts.* |
| 1. **Customer satisfaction**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes how monitoring and measurement of customer satisfaction will be carried out.* |
| 1. **Internal audit**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes how internal audits will be performed in order to determine whether the Deliverable Quality Plan conforms to the requirements and is effectively implemented and maintained.* |
| 1. **Control of non-conforming product**   *The Deliverable Quality Plan shall state the ‘****documented procedure’*** *that has been established for the control of non-conforming product and will describe how the contract specific requirements for identification and control of non-conformances will be carried out.* |
| 1. **Analysis of data**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes how analysis of data will be performed in order to demonstrate the suitability and effectiveness of the planned activities and where improvements can be made.* |
| 1. **Continuous Improvement activity**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes how the continuous improvement activity will be carried out.*  *Also outline how the business wide CI activity & culture is promoted* |
| 1. **Corrective action**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes how corrective action will be identified & carried out.* |
| 1. **Preventive Action**   *The Deliverable Quality Plan shall state the* ***documented procedure*** *that describes how preventive action (risk & opportunity) will be identified & carried out.*  *Outline the business wide continuous improvement activity & culture* |
| 1. **GQAR and/or Acquirer Access & Support**   *The Deliverable Quality Plan shall describe how the GQAR and/or Lockheed Martin UK access to supplier and sub-suppliers are given and how support for GQA activities will be provided.*  *(GQAR - Government Quality Assurance Representative & GQA- Government Quality Assurance)* |
| 1. **Order of precedence**   *The Deliverable Quality Plan shall state the specific arrangements/agreement for precedence between applicable documents, both Engineering & commercial.* |
| 1. **Risk Management**   *The Deliverable Quality Plan shall refer out to the ‘live’, Risk Register/s &/or Risk Management Plan/s applicable to the work stream.*  *State the organisation that owns their instigation, effectiveness & the arrangements for review & update.*  *Any contract specific provision, process or requirement that has been identified by the risk analysis should be included in the appropriate section of this DQP.* |
| 1. **Customer property**   *The Deliverable Quality Plan shall define control of any customer property* |
| 1. **Release process & documentation**   *The Deliverable Quality Plan shall describe the contract specific arrangements for the use of release documentation e.g. LMUK Pre-ship checklist F0289 & Certificate of Conformity or state the* ***documented procedure*** *that does.*  *The Deliverable Quality Plan shall also refer to the procedures or activities governing the compilation & validation of the release documentation together with the holding arrangements & communication of product pending release* ***‘so that only acceptable products intended for delivery are released to Lockheed Martin UK.*** |
| 1. **Production Process Verification and AS9102 First Article Inspection**   *The Deliverable Quality Plan shall describe the suppliers First Article Inspection (FAI) process and must include: -*   * *What formal AS9102 FAI training staff receive and how the supplier conforms with AS9102* * *How the supplier identifies when a First Article Inspection Report (FAIR) is required on their internal system* * *How the process is controlled and monitored to determine if a partial or re-submitted FAIR is required* * *How and when the supplier intends to provide LMUK with a FAIR* * *How the supplier provides reference to previous FAIR for subsequent deliveries* * *What key characteristics are included in a FAIR* * *What is* ***not*** *included in a FAIR* * *Include internal supporting procedure / instruction documentation* |

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| **Deliverable Quality Plan circulation**  Internal:  Customer: | |
| **DQP Approval –** Electronic signature is permitted  Author:  Person ‘Responsible for Quality’ approval :  Lockheed Martin UK Approval: | **Date** |